

South Plains College

"SOUTH PLAINS COLLEGE IMPROVES EACH STUDENT'S LIFE"

Course Syllabus for ENGL1301–Fall 2021

Classroom: LIB 313, Library Building, Levelland Campus

Course can be accessed on Blackboard, or by going to southplainscollege.blackboard.com
(class "website")

Instructor Contact and Office Hours

Instructor: Dr. Erika M. Warnick, Professor in College Literacy, English, and Education

Email: ewarnick@southplainscollege.edu

Phone: 806-716-2238 Please leave me a message if I am not available to answer your call

Office: Room 306, Teaching and Learning Center, Third Floor, Library Building, Levelland Campus

Office Hours (face-to-face and virtual):

Face-to-face:

Monday, 8:30 am-9:30 am & 2:30pm-3:30pm

Tuesday, 1:30pm-3:30pm

Virtual (via Zoom):

Wednesday, 8:30 am-9:30 am & 2:30pm-3:30pm

Thursday, 1:30pm-3:30pm

Zoom link: (link also in Blackboard, under Instructor Information):

<https://southplainscollege.zoom.us/j/99708622947?pwd=Rk9mMEZYaERRSGZaUnFJV GxMQ05jUT09>

Passcode: FALL21

By appointment: You may also email me to schedule an appointment between Monday and Friday!

Required Draft Review Meetings with Dr. Warnick

ALL students will meet with me in person or via Zoom during certain weeks of the course. These TENTATIVE dates are **week 5 and week 8**. These meetings are **REQUIRED** and designed to aid you in the review and revision of your drafts. After that, revision workshops are offered for extra credit for the remaining three essays.

Tutoring

From time to time, and based on a student's performance in the class, **Dr. Warnick may require the student to meet with the academic coach or a writing tutor.** Failure to

meet with a tutor for a required tutor meeting will result in a deduction of points from the discussion/participation grade.

****Required Material****

BOOK: YOUR CHOICE:

Rental option of ebook: [McGraw-Hill eBook Online Access 180 Day for College Writing Skills with Readings](#) 10th Edition By: John Langan 2019 Publication Date: Jun 1, 2019 ISBN:1260913031 / 9781260913033

Purchase option of ebook: [McGraw-Hill eBook Lifetime Online Access for College Writing Skills with Readings](#)

10th Edition By: John Langan 2019 Publication Date: Jun 1, 2019 ISBN:1260920356 / 9781260920352

Loose leaf Purchase option: ISBN10: 1260030229 | ISBN13: 9781260030228

Additional, Required Course Material:

1. Dedicated access to a computer WITH Wifi to complete assignments in Blackboard, attend Zoom sessions, and create, revise, and submit papers.
2. A place where you can listen and participate in Zoom meetings/sessions
3. 3-ring binder with loose paper
4. Highlighters, pens, pencils
5. Jump/flash drive to save papers
6. Word processing software (Word, Google Docs). **NO Pages (for Macbook users) documents will be accepted. MacBook users: you will need to save your Pages documents a Word or PDF documents before submitting any homework, drafts, or essays.**

GRADES, ATTENDANCE, AND SUBMITTING WORK

****Course Evaluation****

*******While a "D" is considered passing the course, for students needing ENGL 1302 (Comp II) for their majors, a grade of C or better will need to be earned.*******

The grades you receive on your assignments, quizzes, homework, digital work, drafts, revisions, papers, and participation activities are indicators of your progress toward college-level reading and writing. Students will be asked to keep an ongoing record of these grades. Additionally, **it is each student's responsibility** to continually monitor academic progress posted in each student's grade book on Blackboard.

Grades are determined by the following scale:

90-100 = A

80-89 = B

70-79 = C

60-69 = D

0-59 = F

****I only round up to the next whole number when a student's final average is at a .5 or higher. Example: a 79.6 = 80.**

Grade breakdown for the class is as follows:

Essay 1 (Revised) - Personal Statement	10% of grade
Essay 2 (Revised) - Informational Essay/Definition/Example	10% of grade
Essay 3 (Revised) - Compare/Contrast Essay	15% of grade
Essay 4 (Revised) - Persuasive Essay	20% of grade
Pre-writing (All essays)	5% of grade
Drafts (Essays 1-4)	10% of grade
Grammar Exercises	10% of grade
Writing Homework Assignments	10% of grade
Discussion/Peer Review/Participation Assignments	10% of grade

Attendance, COVID, and Late-to-Class Policies

It is important to be in class, on time, in every class, because we will "workshop" the writing and reading strategies in this class.

Attendance is an incredibly important part of your success as it gives you the chance to ask questions and actively participate. Being physically present is not calculated into your final grade, but being actively involved will definitely impact your grade through you learning the material more deeply and thus being more successful on assignments. Any student who has missed a significant number of classes will be encouraged to drop the course, especially if they haven't contacted me to explain their situation and have missed a significant amount of course work.

You may be dropped from the course if I believe the objectives of the course cannot be met due to your lack of participation, attendance, and/or lack of completed assignments. If you have excessive absences, I will try to contact you. If you have excessive absences and you do not respond to my attempts to contact you, you will be withdrawn from the course with a grade of X. You will be dropped from BOTH READ and EDUC corequisite sections.

COVID Policy

If you are experiencing any of the following symptoms, please do not attend class and either seek medical attention or get tested for COVID-19:

- Cough, shortness of breath, difficulty breathing
- Fever or chills
- Muscles or body aches
- Vomiting or diarrhea

- New loss of taste and smell

Students, faculty, and staff who test positive for COVID-19 will be required to quarantine for a 10-day period. If students, faculty, or staff test positive for COVID-19, they should contact their healthcare provider immediately to determine appropriate healthcare treatments, and they should contact DeEtte Edens to evaluate their quarantine requirements. Students should also contact their instructor to notify them they will be quarantined and to receive instructional guidance from their instructor.

Please notify DeEtte Edens, BSN, RN, Associate Director of Health & Wellness, at dedens@southplainscollege.edu or 806-716-2376.

Grading Policy/Late Work/Attached Files Policy/Appropriate Files Policy

- You are expected to submit quality, college-level work, free from errors and slang, on the date on which assignments are due (please see an overview course schedule and Blackboard modules).
- You are expected to keep all material from the class during the course of the semester.
- Grades are updated weekly and entered into the Blackboard grade book.
- It is the student's responsibility to monitor their grades and progress.
- Turnaround time for grading is two weeks (generally sooner).
- ******IMPORTANT!!!**** Please ONLY upload essays in PDF or Word versions! I WILL NOT accept any assignments or essays in Pages (or software programs other than Word, Google Docs, or PDFs). A grade of 0 will be entered in the grade book for any document in a format in which I cannot download/edit/read, which includes Pages for Mac users.**
- Please upload assignments through the assignment link and essays through Turnitin (both in Blackboard), unless otherwise noted. I am not responsible for lost or misplaced essays, or essays or assignments that are awarded a 0, because they were uploaded to the wrong area.
- I am not responsible for paper/homework that is not attached when submitting an assignment. If you submit a blank document, this will be considered a 0. You will be able to resubmit any assignments within 1 day of the assignment deadline (with the exception of essays and drafts).

Late Work Policy

- **For assignments/homework ONLY, you will be allowed to submit assignments up to 1 day late.** I will send you a reminder that will be emailed to your SPC email. You will have until the following day (11:59 pm, CST) to submit the missing assignment. After that, a grade of 0 will be recorded in the grade book. This does not apply to discussion boards, essays, or drafts.
- **No essays (draft or final) will be accepted late** without written permission from the instructor. You will need to email me BEFORE a deadline, not afterward, if you would like me to consider any extension due to an unforeseen circumstance.

- Turnitin creates a digital receipt when you submit an essay. This will be emailed to your SPC email. It is YOUR responsibility to keep these emails from Turnitin. Should there be a question of essay submission, I will ask to see this receipt. Without it, a grade of 0 will be entered in the grade book for a missing essay.
If a student is dealing with an unforeseen circumstance (e.g., a death in the family, an illness), **the student should contact the instructor immediately, before the due date of an assignment.** The instructor reserves the right to request appropriate written documentation (e.g., doctor's note). Please do not assume that the instructor will change the date of an assignment, or extend the date, due to an unforeseen circumstance. *It is only at the instructor's discretion that due dates may be amended or extended.* If a date is changed, it will only be changed/amended/extended once. After that, a grade of 0 will be given for additional missed assignments.

Essay Policies/Requirements

- You will receive a **set of specific instructions** for **each writing assignment**, as well as the rubric, which will be used to grade your essays (both drafts and finals will be graded).
- You are expected to turn in **every part of an essay** according to the dates listed on the course outline, noted on the essay instructions, and listed in Blackboard.
- Essays **are expected to be complete when submitting draft and revised versions. Complete means 5 paragraphs AND 500-750 words unless otherwise noted.**
- Incomplete essays – in either draft or final versions, will be given a grade of 0.
- Unless otherwise noted, all essays (drafts, revisions, and all parts) should be in MLA format.
- Drafts and revisions will be submitted through the Turnitin system through Blackboard. Turnitin is a plagiarism and grading platform.
- Essays **WILL NOT be accepted late** unless permission has been granted ahead of time by the instructor.
- REMINDER!!! Essays will ONLY be accepted in Microsoft Word and PDF versions, uploaded through Turnitin.
- Essays in Pages for Mac, or another word processing software OTHER than Word or PDF will not be accepted. Turnitin cannot open/read/grade these documents.

PLAGIARISM AND CHEATING POLICY

Plagiarism and Cheating

Students are expected to do their own work on all projects, quizzes, assignments, digital homework, exams, and papers. Failure to comply with this policy will result in an F for the assignment and can result in an F for the course if circumstances warrant.

****Please do not, under any circumstances, turn in a paper, whether whole or in part, that is not your own. Please see the information below related to plagiarism and cheating.****

What is Plagiarism?

Plagiarism violations include, but are not limited to, the following:

1. Turning in a paper that has been purchased, borrowed, or downloaded from another student, an online term paper site, or a mail-order term paper mill;
2. Turning in a paper/project/assignment that someone else completed for you;
3. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
4. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them; or
5. Missing in-text citations.
6. Taking an essay/paper/assignment you wrote for another class (whether for me or another professor) and submitting it again in this class.

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What Constitutes Cheating?

Cheating violations include, but are not limited to, the following:

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, text messaging, internet) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain unfair advantage;
5. Taking an examination for another and/or having someone else take an exam for you;
6. Altering grade records;
7. Copying another's work during an examination or on a homework assignment;
8. Rewriting another student's work in Peer Editing so that the writing is no longer the original student's;
9. Taking pictures of a test, test answers, or someone else's paper;
10. Using a translator (whether human or electronic) in this reading and writing course.

Syllabus Statement

I reserve the right to amend, delete, add, and/or edit the above information, as well as dates/assignments as needed, to meet learning outcomes in the course.

The intention of the master syllabus is to provide an outline of the contents of this course, as specified by faculty of the Reading Department at South Plains College, regardless of who teaches the course, when it is taught or where it is taught. Faculty members teaching this course for South Plains College are expected to facilitate learning pursuant to the course objectives. However, instructors also are encouraged to cover additional topics of interest so long as those topics are relevant to the course's subject. The master syllabus is, therefore, prescriptive in nature but also allows for a diversity of individual approaches to course material.

TENTATIVE Schedule for Online Coreq: ENGL1301/INRW0300 AND ENGL 1301 – Fall, 2021 – Dr. Warnick

Schedule Subject to Change

Please Note: I reserve the right to change/amend/delete/add/edit materials, assignments, assessments, and dates as necessary to meet the learning outcomes of the course. Please check Blackboard for an updated schedule.

This is a **tentative course schedule** and is subject to change at the discretion of the instructor.

Please note: **This is an OVERVIEW of the semester; this is NOT a complete homework schedule.**

Specific activities and homework assignments are in your weekly Modules in Blackboard.

You will be notified in class and/or via Blackboard of any changes. It is your responsibility to keep up with changes to the schedule and syllabus.

Week	Topic/Discussion/Activity	Due/ To Do: <i>Unless otherwise noted, assignments are due by 11:59pm on the date indicated below</i>
<u>Week 1</u> Aug 30-Sep 5 Weekly folders open on Sunday!	Welcome to the Coreq! I am glad you are here!! Getting Started in Class! Reading/Thinking Voice	Complete Week 1 Folder in Blackboard <i>***You will be given a link to your FREE ebook (in Blackboard, under Course Resources)</i>
<u>Week 2</u> Sep 6-12 Small group discussion board week	Brainstorming, Outlining, the 5-paragraph Academic Essay, Nouns, Thesis Statements, Zoom in/Zoom out Strategy NO Class on Monday, 9/6 – Labor Day National Holiday	Complete Week 2 Folder in Blackboard <i>***Essay 1 brainstorm and outline due by Sunday, 9/12.</i>
<u>Week 3</u> Sep 13-19	Verbs, Subjects/Predicates, Hooks, Bridges, Conclusions Audience in Writing/Purpose for Writing, Writing about Reading	Complete Week 3 Folder in Blackboard <i>***Essay 1 draft due by Sunday, 9/19.</i>
<u>Week 4</u> Sep 20-26 Required draft meetings with Dr. W this week.	Pronouns, Revision Strategies, Writing about Reading, Summarizing Information	Complete Week 4 Folder in Blackboard <i>***Essay 1 final, revised due by Sunday, 9/26; begin Essay 2</i>
<u>Week 5</u> Sep 27-Oct 3	Modifiers, Commas Part I, Introduction to Text Organization	Complete Week 5 Folder in Blackboard
<u>Week 6</u> Oct 4-10 Required draft meetings with Dr. W this week.	Prepositions and Commas Part II, - Process/Simple List Patterns, Main Ideas and Signal Words in Reading/Writing	Complete Week 6 Folder in Blackboard <i>***Essay 2 brainstorm + outline due by Sunday, 10/10</i>
<u>Week 7</u> Oct 11-17	Colons, Sentence and Clauses, Citations, Part I, Main Ideas and Signal Words in Reading/Writing	Complete Week 7 Folder in Blackboard <i>***Essay 2 draft due Sunday, 10/17</i>

<p>Week 8 Oct 18-24</p> <p>- Required draft meetings with Dr. W this week.</p>	<p>Conventions of Standard English, Research/Library Tips, Part II, Definition/Example Pattern, Implied Main Ideas</p>	<p>Complete Week 8 Folder in Blackboard</p> <p>***Essay 2 final, revised due Sunday, 10/24</p>
<p>Week 9 Oct 25-31</p> <p>Small group discussion board week</p>	<p>Usage and Style, Classification Pattern, Citing Sources, Semicolons, Introduction to Peer Review</p>	<p>Complete Week 9 Folder in Blackboard</p> <p>***Begin Essay 3</p>
<p>Week 10 Nov 1-7</p> <p>Small group discussion board week</p>	<p>Description and Narration Patterns, Research/Library Tips, Grammar Refresh</p>	<p>Complete Week 10 Folder in Blackboard</p> <p>***Essay 3 brainstorm + outline due by Sunday, 11/7</p>
<p>Week 11 Nov 8-14</p>	<p>Cause and Effect and Problem and Solution Patterns, Author Choices in Reading and Writing, Grammar Refresh</p>	<p>Complete Week 11 Folder in Blackboard</p> <p>***Essay 3 draft due Sunday, 11/14</p>
<p>Week 12 Nov 15-21</p> <p>Required draft meetings with Dr. W this week.</p>	<p>Revisiting Concept Maps and Outlines as Notetaking Tools, Summarizing Literature, Grammar Refresh</p>	<p>Complete Week 12 Folder in Blackboard</p> <p>***Peer reviews due BY Wednesday, 11/17</p> <p>***Essay 3 final, revised due BY Tuesday, 11/23; begin Essay 4</p>
<p>Week 13 Nov 22</p> <p>College closed 11/24-11/26</p>	<p>Open Workshop with Dr. W!</p>	<p>Complete Week 13 Folder in Blackboard</p> <p>***Essay 4 brainstorm + outline due by Monday, 11/29</p>
<p>Week 14 Nov 29-Dec 5</p>	<p>Comparing Texts, Grammar Refresh</p>	<p>Complete Week 14 Folder in Blackboard</p> <p>***Essay 4 draft due by Sunday, 12/5</p>
<p>Week 15 Dec 6-12</p> <p>Required draft meetings with Dr. W this week.</p>	<p>Synthesizing Sources, Grammar Refresh</p>	<p>Complete Week 15 Folder in Blackboard</p> <p>***Peer Reviews due BY Wednesday, 12/8</p> <p>***Essay 4 final, revised due by Monday, 12/13.</p>
<p>Week 16 Dec 13-16</p> <p>Week of Finals</p>	<p>Finals Week</p>	<p>Complete Week 16 Folder in Blackboard</p>